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# ENTRANT GUIDELINES CATEGORY 01 – MOST OUTSTANDING MOBILE / HOME BASED TRAVEL ADVISOR

GALA DINNER & AWARDS PRESENTATION Saturday 26th October 2024

## CATEGORY 01 - MOST OUTSTANDING MOBILE / HOME BASED TRAVEL ADVISOR

Please visit the ATIA website <u>atia.travel/NTIA2024</u> to familarise yourself with the Awards Process, including the Key Dates and Nominee, Finalist and Winner Determination.

### **STEP 1 - ENTRANTS TO SUBMIT A VIDEO SUBMISSION**

The submission questions are as follows. Please ensure your responses relate to the qualifying period which is 01 July 2023 - 30 June 2024. The maximum score for each question is 10.

- 1. What strengths and skills do you bring to your role as a mobile / home based travel advisor? (2mins)
  - Be specific when listing your strengths and skills.
  - Explain how these strengths and skills contribute to your role as a mobile / home based advisor.
  - Outline any significant achievements during the last 12 months as a result of these strengths and skills.

#### 2. How have you displayed outstanding conduct? (2mins)

- Describe the ways you add value to your clients when booking and managing their travel.
- Demonstrate a standard of quality in your customer service.
- Provide evidence of customer satisfaction.

#### 3. What actions have you taken to enhance your professional development? (2mins)

- Outline any professional development initiatives you have undertaken during the last 12months to improve how you assist your clients.
- Demonstrate, and provide examples, of how this professional development has enhanced your business.

#### 4. How do you embrace ATAS in your role? (2mins)

- Summarise how ATAS is valued, respected, and incorporated in your role as an advisor.
- Explain how you raise awareness about the benefits of booking with an advisor who is part of an ATAS Accredited Network.

#### 5. Why do you believe you should be a NTIA Finalist? (2mins)

- Explain what makes you the outstanding mobile / home based advisor.
- Provide a well thought-out and logical response.
- Articulate your response by substantiating any of the answers given above.

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### **STEP 2 - FINALISTS TO ATTEND A VIRTUAL JUDGING INTERVIEW**

The finalist interview questions are as follows. Please ensure your responses relate to the qualifying period which is 01 July 2023 - 30 June 2024. The maximum score for each question is 5.

#### 1. Introduce yourself.

- Think of this as an elevator pitch about yourself. Provide details of your experience within the industry and why you are passionate about travel.
- 2. Please state your TTV for the qualifying period. Explain how you were able to achieve this.
  - Provide examples of strategic planning, marketing efforts, workflow productivity, and/or offering an enhanced customer experience.
- 3. What are some of your goals that relate to your professional development and career progression. How will you achieve these goals?
  - Outline your goals and explain how they align with your values and long-term aspirations.
  - Identify areas where you want to improve or capitalise on your existing skills.
  - Explain what steps you could take to achieve these goals and what resources you can leverage.
- 4. What are your plans to ensure the continual improvement and growth of your client base / business?
  - Summarise your business goals and/or plan for the coming year and how you intend on achieving these. These plans may be linked to, or aligned to, the plans of the Network you are part of.
- 5. Judges' choice question.



